

## STUDENT ARRIVAL AND DISMISSAL

ONLY AUTHORIZED ADULTS MAY PICK UP YOUR CHILD

### Buses

ALL SCHOOL BUS TRAFFIC WILL BE DIRECTED TO THE **FRONT OF THE SCHOOL** THROUGH THE SOUTHPOINT PARK DISTRICT ENTRANCE.

#### Arrival

Staff will be waiting to greet the students and guide them into the building.

#### Dismissal

- Full Day Kindergarten students will have tags attached to their backpacks by the teacher to ensure they get on the correct bus.
- Students in grades 1-5 will be escorted to the bus area by a staff member to ensure they get on the correct bus.

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### Parent Drop-Off/Pick-Up

ALL CAR TRAFFIC WILL ENTER THE **BACK OF THE SCHOOL** THROUGH FAIRFIELD LANE.

Please stay in the flow of traffic and do not exit the line of cars to ensure the safety of children and staff during parent pick up. Violators will be reported to the authorities.

#### Arrival: *Drop-off begins at 8:30 AM*

There will be staff at the curb waiting to welcome your student. Once you have dropped off your student, continue forward and exit on Fairfield Lane. Please **do not** park and walk your student into the building (exception to this is the first day of school).

NOTE: If you are dropping your child off for breakfast at 8:15 a.m., please park in the back parking lot and walk your child up to door 17.

#### Dismissal: *Dismissal begins at 3:35 PM*

Please have a sign displayed in the front or passenger-side window (NOTE: Please list your child's name, grade, and teacher). Staff will read the sign and alert another staff member that the child's car has arrived.

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### Walkers

#### Arrival: *Students should arrive at school no earlier than 8:30 AM*

There will be staff members located at the crosswalks located at Preston and Fairfield to assist your student safely across the street. Students will enter the school in the front of the building.

NOTE: If your child is walking to school to eat breakfast, s/he may enter door 2 starting at 8:15 am. However, please know there will not be crossing guards outside the school until 8:30 .m.

#### Dismissal

Students will exit the building in the front. There will be staff members at the crosswalks on Preston and Fairfield to assist your student safely across the street.

- If you would like to meet your child after school, please stand by the sidewalk lamp near the end of the building. **DO NOT** come up to the doors because this is overwhelming to the children, and it slows down the dismissal process.

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### Bike Riders

#### Arrival: *Students should arrive at school no earlier than 8:30 AM*

Bike racks are located in the front of the school. Students will enter the school from the front, door #25.

NOTE: If your child is riding a bike to school to eat breakfast, s/he may enter door 2 starting at 8:15 am. However, please know there will not be crossing guards outside the school until 8:30 .m.

#### Dismissal

Students will exit the building in the front. **For safety reasons, children are expected to walk their bike when they are on school property.**