



East View Academy

Parent/Student Guide

2021-2022

Mission:

Empowering Through Connection

Vision:

Creating meaningful relationships between students, staff, parents/guardians, and the community to ensure success for each individual student.

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August 2021

Dear Students and Parents/Guardians,

Welcome to the 2021-2022 school year! The staff and I are looking forward to another exciting and successful year for students, families, and staff! Our school community continues to grow as well as our school dynamics. As a building, we will work hard to continue meeting the challenges that result. I would especially like to welcome our new families to the East View Academy community. You have chosen to become part of a wonderful community of students and parents!

This handbook explains our building's policies and procedures and will answer many of your questions. Please take some time to read it thoroughly. If you have any questions regarding any of the information in the Student/Parent Guide, please contact me.

Our staff is awaiting the beginning of the school year that will provide many new and exciting experiences for everyone. We have worked hard to make sure the building is ready for all of our students. Several new individuals have been added to our staff for this academic school year. It is extremely important that we continue to work together in helping our students grow academically, emotionally and socially.

I look forward to seeing you and your child and to having a wonderful start to a great school year here at East View Academy. If you have any questions or concerns, please stop by the East View Academy Office or contact the office at (630) 608-5900 or myself at (630) 608-5910.

In Partnership,

Allison Sulkson

Principal

East View Academy
(630) 608-5910
asulkson@sd308.org

SCHOOL DISTRICT #308 SCHOOLS

Elementary Schools

Boulder Hill	163 Boulder Hill Pass, Montgomery, 60538	636-2900
Churchill Elementary	520 Secretariat Lane Oswego, 60543	636-3800
Hunt Club	4001 Hunt Club Drive Oswego, 60543	636-2800
Homestead	2830 Hillsboro Blvd. Aurora, 60543	636-3100
Fox Chase	260 Fox Chase Drive North, Oswego, 60543	636-3000
Grande Park	26933 Grande Park Blvd. Plainfield, 60585	551-9700
Lakewood Creek	2301 Lakewood Creek Blvd, Montgomery, 60538	636-3200
Long Beach 636-3300	67 Long Beach Road, Montgomery, 60538	
Old Post	100 Old Post Road, Oswego, 60543	636-3400
Prairie Point	3650 Grove Road Oswego, 60543	636-3600
Southbury	820 Preston Lane Oswego, 60543	551-9800
The Wheatlands	2290 Barrington Drive West, Aurora, 60504	636-3500
Wolf's Crossing	3015 Heggs Road Aurora, 60503	636-3700
Brokaw Early	1000 Fifth Street Oswego, 60543	551-9600

Junior High Schools

Bednarcik	3025 Heggs Road Aurora, 60503	636-2500
Plank	551 Secretariat Lane, Oswego 60543	551-9400
Thompson	440 Boulder Hill Pass, Oswego, 60543	636-2600
Traugher	570 Colchester Oswego, 60543	636-2700
Murphy	29623 Grande Park Blvd. Plainfield 60585	608-5100

Senior High Schools

Oswego High School	4250 Route 71, Oswego, 60543	636-2000
Oswego East HS	1525 Harvey Road, Oswego 60543	636-2200

District Schools

East View Academy	4209 State Route 71, Oswego 60543	608-5900
G.O.A.L.	4209 State Route 71, Oswego 60543	608-5900
Pathways Transition	4175 State Route 71, Door #6, Oswego 60543	636-3900

District Administration Offices

Superintendent Office / Educational Services / Special Education / Human Resources	4175 Route 71, Door #3 Oswego, 60543	636-3080
Registration	1008 Douglas Road, Oswego 60543	608-5090
Finance	71 Stonehill Rd, Door #1, Oswego 60543	636-4672

Overview:

The EVA program is a therapeutic day school that provides educational services in the special education setting to students in kindergarten through twelfth grade. Students in this program may display behavior or emotional issues that interfere with their school achievement, classroom behavior, social skills, and/or relationships with others.

Purpose:

- ❑ To provide direct instruction and practice of social skills and coping strategies
- ❑ To assist students in acquiring appropriate classroom and social behaviors in order to function appropriately and successfully return to the general education setting
- ❑ To provide academic instruction and/or support in the special education and general education settings to maximize academic achievement at the student's appropriate level
- ❑ To provide intensive behavior interventions, monitoring, and social work services in the school setting

Learning Environment

EVA classrooms are in a special education therapeutic day school that has elementary, junior high, and high school classrooms. EVA classrooms are staffed by a Learning Behavior Specialist and are supported by a Teaching Assistant when applicable. Social work services are integrated in the EVA classroom and all students receive individual and/or group social work services based on individual needs. Class schedules can include participation in general education classes, depending on student need.

Behavioral Responses

At EVA our staff are trained in Nonviolent Crisis Intervention and engage in problem solving strategies jointly with our students to ensure the best possible outcomes to situations. Staff will work with students utilizing all interventions in the IEP to help them resolve issues with the least amount of unintended consequences. Once the IEP accommodations and strategies have been attempted and have not been successful, or in case of emergency situations, the consequences and protocols identified by the district and what is located in this document are utilized at EVA in response to situations.

Entrance Criteria

Every student has a different level of skill and need, so there are many paths to attendance at EVA. Typically, the program is designed for students who have some or several of the following:

- Data from the current team indicating an escalating need
- Documented history of school problems related to behavior and or emotional issues that are having an adverse impact on educational performance (that includes but is not limited to a decline in grades, increased instances of exclusionary interventions, etc.)
- Data that documents functional behavior assessment and behavior interventions developed, monitored, and revised as needed overtime (minimum time period TBD)
- A determination by the IEP Team that the student's needs cannot be met in a less restrictive program

Exit Criteria

A student may exit the EVA program based upon one or more of the following:

- The IEP Team's informed determination that a program change would better address the student's needs
- Upon the determination that the student is no longer eligible for special education services
- If the parent chooses to discontinue (revoke) special education services
- Upon acceptance of a high school diploma or reaching the age of 22
- Data profile that shows the following general areas for transitioning
 - Data has been collected for a 12 week period
 - Student achieves Tier 3 or 4 for 12 weeks consistently
 - Passing all classes with C's or better
 - Student has not eloped/left building without permission for 12 weeks
 - Student has not engaged in physical aggression against self, people, objects with damage
 - Student has not engaged in threatening behavior
- Time Frame: Students are typically most successful when transitions begin slow, with one or two periods per day, depending on the student
- After 6-8 weeks of success with 1 step of transition, the team will meet to discuss adding more time or adjust

Building Expectations

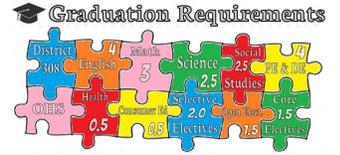
Below are some examples of expectations per area of the building which will help students earn points when followed.

Classroom	Hallway	Lunch	Office
Be respectful of peers	Be respectful of peers	Be respectful of peers	Be respectful of peers
Be respectful of staff	Be respectful of staff	Be respectful of staff	Be respectful of staff
Do work at your best level	Keep hands and feet to self	Ignore inappropriate behaviors	Follow staff direction
Conversations should be productive, not off task	Accept staff redirection	Use appropriate language	Accept staff redirection
	Ignore inappropriate behaviors	Keep hands and feet to self	Be aware of others in office
	Use appropriate language	Return to task after	Use appropriate language

Intervention rooms	Walk	Check In
Reduction in Privileges to that of Safety	Be respectful of peers	Be respectful of peers
Be respectful of peers	Be respectful of staff	Be respectful of staff
Be respectful of staff	Be quiet, soft voice	Be quiet, soft voice
Be quiet, soft voice	Follow staff direction	Follow staff direction
Follow staff direction	End walk when prompted	Proceed to class when directed
Do problem solving sheet as directed		

SD308 Graduation Requirements

A student at EVA follows the district’s graduation requirements. Below are the current graduation requirements for District 308. If you have questions about your student's requirements, please contact their counselor via email or phone to determine what they still need to fulfill.



Counselors go over requirements with students every year. During junior and senior year, counselors will discuss in depth what a student may still need to complete to earn a diploma from CUSD 308.

Department	Credits
English	4.0
Math	3.0
Science	2.5
Social Science	2.5
Physical Education	3.5
Driver Education	0.5
Health	0.5
Consumer Education	0.5
Core Electives (English, Math, Science, Social Studies)	1.5
Selective Electives (CTE, Fine Arts, World Languages)	2.0
Open Electives (All credit-bearing courses)	1.5
TOTAL	22.0

Y115 Graduation Requirements

Yorkville Community Unit School District #115 policy is in accordance with the Illinois State School Code requirements for graduation. Please note the required number of credits to graduate from Yorkville High School is 23 credits. Students wanting admissions to a Bachelor’s Degree program must follow the “College Admission Requirements & Timeline” which include the YHS graduation requirements as well as the admission standards for most colleges and universities.

Department	Credits
English	4.0
Math (Algebra & Geometry required)	3.0
Science	2.0
Social Science (Civics & US History required)	2.5
Physical Education	3.5
Health	0.5
Consumer Management	0.5
Electives	7.0
TOTAL	23.0

Plano Graduation Requirements

The District 88 Board of Education has established the following graduation requirements. Please review specific departmental requirements on the Student Services website at www.plano88.org/phs.

Department	Credits
English	4.0
Math	3.0
Science	3.0
Social Science	3.5
Physical Education	3.5
Health	0.5
Driver's Education	0.5
Consumer Education	0.5
Technical Applications	1.0
Fine Arts/Foreign Language	2.0
Electives	7.5
TOTAL	29.0

ATTENDANCE POLICY

Daily attendance and punctuality are important to stress with students from the very first day of school. **Daily** attendance is extremely important to a student's academic growth and development. The hands-on activities and interactions between teacher and student often cannot be duplicated.

If a student is going to be absent, Parents/Guardians are requested to call the school's attendance line. If no call has been received by 9:00 a.m. the school will call the Parents/Guardians at home or at work.

Families are strongly encouraged to plan vacations/trips during school holidays and over the summer months. If your child is going to be absent, other than illness related, for more than three (3) consecutive school days, a **REQUEST FOR SPECIAL ABSENCE** (form) needs to be completed. Please request one of these forms in the main office.

When a student is going to be absent, Parents/Guardians should call the East View Academy attendance line at 608-5901. Please leave the name of your child or children, their teacher's name(s), and reason for the absence, also a name and number where you can be reached. The attendance line is accessible 24 hours a day for your convenience.

For Elementary and Junior High school students, we ask parents to come in and sign students in if you are tardy or arriving at a later time. All high school students must come to the main office and sign in if you are tardy or arriving late.

EMERGENCY SCHOOL CLOSING

School closings will be communicated to parents using the district's automated calling system. During inclement weather, if there is any question whether school will or will not be open, Parents/Guardians are asked to check the district website at www.sd308.org. The following stations list the Oswego school closings. PLEASE DO NOT CALL THE SCHOOL.

<ul style="list-style-type: none">● Radio:<ul style="list-style-type: none">○ WGN Radio 720 AM○ WBBM News Radio 780 AM○ WERV The River 95.9 FM○ WSPY Radio 107.1	<ul style="list-style-type: none">● Television:<ul style="list-style-type: none">○ CBS 2○ NBC 5○ ABC 7○ WGN 9○ FOX 32○ CLTV News
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STUDENT DRESS CODE

1. Student Dress - Dress and personal hygiene is the responsibility of the student and their parent or guardian. Student dress and/or accessories should not be disruptive to the school environment and/or education process and personal hygiene must meet reasonable standards of health, cleanliness, and safety. Clothing should be worn as it is intended to be worn; undergarments should not be visible. Unnecessary headwear, hats, sunglasses, unsafe footwear, coats, bandanas, gloves, chains/spikes, or clothing associated with any gang affiliation must be removed upon entering the building. Clothing cannot display comment, picture, or contain slogans, weapons or designs that are obscene, profane, lewd/vulgar, or symbolize/represent profanity or sexual innuendo; or be reasonably expected to disrupt the educational process. Additionally, clothing shall not:

1. Display or reference drugs, tobacco products or alcoholic beverages; or
2. Be suggestive and/or disruptive (e.g. extremely tight fitting, cleavage-baring, fail to cover the midriff/abdominal area, halter-tops, thin straps/strapless, sheer/see-through clothing, shirts with "open" sides, short shorts/skirts/dresses (above mid-thigh), and/or shredded clothing).

Inappropriate student dress may result in a conference with an administrator, a change into proper attire and/or parent/guardian contact. Students may be asked to remain in the office until proper attire is obtained. The administration has final determination on appropriate dress and consequences for inappropriate dress.

2. Physical Education Dress Policy - It is an expectation and district/school policy that students wear appropriate gym shoes daily for Physical Education. Please have your

child either wear gym shoes on the days we have P.E or have him/her leave a pair of gym shoes at school.

LEAVING THE SCHOOL GROUNDS

Students are not permitted to leave the school grounds during the day for any reason without first receiving permission from the office. See Consequences section.

STUDENT DISCIPLINE/BEHAVIOR CODE

Please refer to the district’s Student’s Rights and Responsibilities handbook for information regarding specific discipline policies. See Consequences section.

ARAMARK FOOD SERVICE

East View Academy has breakfast and lunch available for students to purchase through Aramark, our food service company. Aramark will send monthly menus home with students. Due to pandemic, pricing is subject to change.

2021-22 Breakfast Prices	2021-22 Lunch Prices
Elementary = \$1.60	Elementary = \$2.75
Junior High = \$1.85	Junior High = \$3.15
High School = \$1.85	High School = \$3.15
Reduced Price (all grades) = \$0.30	Reduced Price (all grades) = \$0.40

All SD308 schools operate a cashless system for school lunches called PushCoin. Parents can fund student lunch accounts online at any time using an electronic check or credit card. Students pay by scanning their school ID. The payment system will automatically deduct the lunch from the student’s lunch account and record what was purchased. Parents can login at any time to see balances, fund the account, or see what their child has purchased.

The PushCoin system eliminates the need to handle cash and helps greatly with lunchroom efficiency. Visit the PushCoin website to access your account or register to set one up. Please note that PushCoin is administered by a third party—the Aramark Food Service Department does not have access to your online account.

Free or reduced price breakfasts and lunches will be available for families who qualify. Application forms are available on the district website after July 1. Applications must be updated yearly before the beginning of each school year. An application will be processed upon receipt. Please note that free and/reduced meals are not retroactive and will become active at time of approval. Until approval, parents are responsible for all meal payments. Please call the school or stop in for further information.

OUTSTANDING STUDENT FEES

Outstanding Fees - Students whose fees are not paid in full or who are not current on their district established payment plan may be restricted from participating in the following activities, unless the administration determines that participation is required by law:

1. Athletics – To participate in a sport, an athlete must have all fees (not just athletic fees) paid by the deadline which will be established each season and communicated to all families. Athletes who are not in good financial standing after that date will be allowed to continue to practice, but will not be allowed to compete or dress for a contest until the outstanding debt is resolved. This policy applies to both junior high school and high school athletes.
2. Extracurricular Activities – To participate in activities without curricular impact, students must have their fees paid two days prior to the first official meeting/event.
3. Prom/Homecoming Dances – Eligible students wishing to attend any district sponsored dance must have their fees paid by a specified date set by the district. In addition, any former district student who wishes to attend prom/homecoming as a guest must have any outstanding fees paid before a guest pass will be issued.
4. Parking Permit – Any student wishing to purchase a parking permit must have all fees from previous school years paid prior to applying for a permit.
5. Official Transcripts – Only unofficial transcripts will be issued until all outstanding fees are paid.

If you have any questions on your fees, please contact the school office or the district business office at (630) 636-4672.

STUDENT PROPERTY

Students will show respect for other students' property, school property, and our neighbor's property.

Students may not bring valuable items to school such as radios, recorders, cameras, jewelry, hand-held video games, vaping products, lighters, or drug paraphernalia. East View Academy is not responsible for them if they are lost or damaged. These items will be confiscated. For further items not allowed at school, please see the District #308 Student Rights and Responsibilities.

STUDENTS CARRYING MONEY ON SCHOOL PROPERTY

We are recommending that students carry no more than 20.00 cash on them to school. This initiative is to further enhance a safe and productive learning environment for all students.

FIRE/TORNADO/EMERGENCY DRILLS

Fire drills will be held regularly throughout the year. When the alarm is sounded, the students await instructions from their teacher before leaving. All occupants must leave the building.

Tornado/Earthquake drills are also held throughout the school year. We require all occupants of the building to participate in these drills.

East View Academy also has an Emergency Response Plan to address other emergency situations. Drills are held throughout the school year so if an emergency should occur, staff and students will know how to appropriately respond.

LOCKDOWN EMERGENCY DRILLS

Over the past several years our nation has experienced a dramatic increase in violent events involving schools. Community Unit School District 308 has taken many steps in an attempt to prevent any violent event at our schools, including training students and staff on updated safety and lockdown procedures to keep them safe during a threat or attack. This information is meant to keep families updated on our current crisis training and protocol.

Historically, government agencies had recommended a lockdown-only approach that includes students hiding under desks or against walls when an armed intruder invades a school. Today, government agencies, including the US Department of Education, have spent considerable resources researching active shooting events. Their findings have resulted in a change in guidance - a movement away from a lockdown-only approach. ALICE (alert, lockdown, inform, counter and evacuate) protocols are used almost exclusively in all new guidance for schools. The ALICE protocol includes:

Alert: Get the word out! State “Armed Intruder” in the building instead of the use of codes. Use clear, concise language to convey the type and specific location of the event.

Lockdown: Good starting point. We will continue to Lockdown students in secure areas.

Inform: Continuation of the use of clear, concise language to convey the type and specific location of the event. Communication keeps the intruder off balance and allows for good decision-making.

Counter: Apply skills to distract, confuse and gain control.

Evacuate: Reduce the number of potential injuries and get to safety.

District 308 first began training staff in the emergency response protocols of ALICE in 2013. All buildings have trained administrators who are certified as instructors for their school and are responsible for teaching the techniques to staff and students. The ALICE approach empowers our staff and students to make informed decisions to keep them safe. Our training and response is always age- and ability- appropriate, as well as situation specific. We no longer accept traditional lock down- waiting on the floor of a

classroom during an armed intruder event- as the only response in our schools. We want staff and students to have the knowledge and training to use more than one component of ALICE, recognizing that the decision of how to respond should be made using their own judgment and capabilities.

ALICE is endorsed by law enforcement across the country and in alignment with recommendations from the following agencies: Department of Homeland Security (DHS); Federal Emergency Management Agency (FEMA); US Department of Education; along with many state agencies across the United States. ALICE is being used by many districts across the state, with more adopting the protocols each year. If you have any additional questions about ALICE or the staff and student training, please contact your school's administration. We will continue to keep our training and responses to school safety threats relevant and current based on recommendations from the trusted sources listed above, with the singular goal of keeping our students and staff safe in our schools.

SEARCHES AND CELL PHONE/ELECTRONICS USAGE DURING THE SCHOOL DAY

All East View Academy students will be searched upon entering the building, which will be implemented in conjunction with the Community Unit School District 308 Student Rights and Responsibilities Search and Seizure policy. The search procedure will encompass the searching of backpacks, purses, other belongings, and the use of a handheld wand to scan students. The use of the handheld wand will be conducted in a designated area upon entering the building. Students will turn their pockets inside out to show staff, and will hand over coats to be inspected. Confiscated items other than electronics will be destroyed and not returned.

With the start of the 2021-22 school year, it is the protocol of East View Academy that students are not allowed to have on their person or in their belongings cell phones and other electronic devices during the school day. Electronic devices include but are not limited to iPads, iPods, Tablets, MP3 players, gaming devices, CD players, smart watches, etc. Upon arrival, students will need to turn in their cell phone and any other electronic device, which will be bagged, labeled with the student's name, and locked up in the Main Office. At dismissal, the electronic devices will be returned to the students or to guardians upon an early arrival to the program.

In the event that cell phones and/or any other electronic devices are found on a student's person or belongings, the cell phones and/or any other electronic devices will be confiscated, locked away, and on the first (1st) occasion returned to the student at the end of the day. On the second (2nd) occasion, the cell phone and/or electronic devices will be locked up, and the individual's student's parent/guardian contacted to pick the cell phone and/or electronic devices from the school. The cell phone and/or electronic devices will be released only to a parent/guardian or parent designee. Students who refuse to comply with the policy will be provided instruction time outside

of the classroom and wait for a parent/or designee to pick up the cell phone and electronic device at school as soon as possible.

SEALED CONTAINERS

Only beverages and bottles that are unopened with the original seal will be permitted in the building. Any open or unsealed beverages (i.e. Dunkin Donuts/Starbucks/etc.) and bottles (i.e. soda/juice/water/etc.) brought to school will be emptied and thrown away. Reusable water bottles may be brought to school empty and filled with water from the school drinking fountain to be used throughout the day. Please know this will be implemented in conjunction with East View Academy's search procedure and the Community Unit School District 308 Student Rights and Responsibilities Search and Seizure policy. This initiative is to further enhance a safe learning environment for all the students.

STUDENT PARKING

East View Academy Students (Seniors and Juniors) will be permitted to park in designated areas in the parking lot once a permit has been issued to the student. Parking permits for the 2021-2022 school year are \$200 each and are limited based upon space available. No permit will be issued until all outstanding student fees are paid. Priority for parking permits are for 1) Seniors and then 2) Juniors. No freshman or sophomores will be allowed to purchase a parking permit.

Students need to keep in mind that permission to drive to school and park on campus or in school designated parking areas is not a right. It is a privilege. Any senior or junior student that has a valid driving license and insurance may apply for a parking permit. **NO STUDENT WILL BE ALLOWED TO PARK ON CAMPUS DURING SCHOOL HOURS WITHOUT A PERMIT.** When applying for a permit, all information must be provided along with a photocopy of driver's license and a photocopy of current insurance. The application is included in this handbook.

RETURNING TO SCHOOL AFTER ILLNESS

When students return to school from an illness it will be assumed that they are in good health and capable of participating in full activities. On occasion, it may be necessary for students to follow a restricted routine. In these cases, Parents/Guardians are requested to send a note with their student requesting that the student be kept indoors for a maximum of three (3) days.

Students who need to be excused from physical education or recess for more than three (3) days due to injury or illness will require a doctor's written excuse. This includes, but is not limited to, any injuries involving stitches, a fracture, or use of a cast, brace, splint, walker, or crutches.

A student excluded from physical education will not be allowed to participate in outdoor lunch recess, class recess, or other physical activities such as Field Day

until released to return to physical education class by a doctor's note or have a special doctor's note allowing them to participate.

MEDICATIONS

(As Approved by the Oswego Board of Education)

Before any medication can be given at school **a medication authorization form** must be completed and signed by the prescribing physician and the parent/guardian; this includes prescription and over-the-counter medications (Tylenol, Advil, Tums, Midol, cough drops, cold medications, etc.). **Any** medication requires a physician's signature.

Prescription medications are to be in their original containers with the student's name, medication name, dosage, physician's name and number, and pharmacy name and number listed. All prescription drugs turned into the health office must be counted by the school nurse and either the child's parent/guardian or a school administrator.

Non-prescription medications must be in the original container with the student's name written on the container, as well as dosages and any other instructions.

All medications shall be stored in a locked cabinet.

All medication is to be transported to or from school by a Parent/Guardian or adult. No student is to transport or have medication in his/her possession.

Short-term antibiotics are often prescribed by physicians to be administered three (3) times a day. Please check with the prescribing physician; often he/she wants these doses to be spread out over the longest time period possible while the student is awake. These medications can be given in the morning before school, after school and at bedtime. Giving antibiotics at lunch can result in the doses being administered too close together.

The school nurse is not allowed to diagnose conditions or to dispense medication-**except In Full Compliance with the Medication Policy of District #308.** There will be no exceptions to this policy.

Parents/Guardians are responsible for picking up extra medications at the end of the treatment and/or the school year. Medicine left behind at the end of the school year will be discarded.

PHYSICAL EXAMINATION AND IMMUNIZATIONS

Policy for Excluding Students from School:

Physical examinations, as prescribed by the Illinois Department of Public Health and the Illinois State Board of Education, shall be required of all students in the public schools:

1. upon entering pre-kindergarten, kindergarten, and grades six (6th) and nine (9th);

2. irrespective of grade, immediately prior to or upon entrance into any public school if that student has not previously been examined in accordance with Section 27-8.1 of the Illinois School Code;
3. when deemed necessary by school authorities.

In addition to the physical examination, every pupil shall be immunized in accordance with the rules and regulations promulgated by the Department of Public Health and the State Board of Education. Pupils failing to meet the required mandate shall be excluded from the attendance centers in the Oswego schools. Pupils transferring into the Oswego Schools will have 30 calendar days from their entrance date to comply with physical examination and immunization requirements.

Pupils whose Parents/Guardians object to physical examination or immunizations on religious grounds shall not be required to submit themselves thereto if they present to the local school authority a statement of such objection signed by the Parent/Guardian of that student. The objections must set forth the specific religious belief which conflicts with the examination, immunization or other medical intervention.

Dental Examinations

A dental examination, as prescribed by the Illinois Department of Public Health, is required before May 15 of the current school year for students in kindergarten, second (2nd), and sixth (6th) grade, and ninth (9th) grades.

Vision Examinations

A vision examination, as prescribed by the Illinois Department of Public Health, is required before October 15 of the current school year for students in kindergarten and all students entering an Illinois school for the first time.



EVA/GOAL Parking Permit Application 2021-2022



APPLICANT INFORMATION

Last Name: _____ ID#: _____

First Name: _____ Driver's License #: _____

D.O.B. _____ Year in School (2020-21): Junior Senior

VEHICLE INFORMATION

Year of Car: _____ Color: _____

Make/Model: _____ License #: _____ Plate _____

Parking permits will be available at a cost of \$200.00 (receipt required as proof of payment). Students must provide a copy of their driver's license and current insurance card with this completed application in order to be issued a parking permit! No permit will be issued until all outstanding student fees are paid.

OFFICE USE ONLY

Photocopy of Student Driver's License Attached: yes no

Photocopy of Insurance Attached: yes no

Amount Paid: _____

Type of Payment: cash check #: _____

Date of Payment: _____

Date Issued: _____ Schedule Verification: _____

Permit #: _____ Issuer Initials: _____

PROGRAM EXPLANATIONS

Below you will find two sections regarding the systems and behavioral programming. The first section relates to grades Kindergarten through 5th Grade. The second section relates to 6th through 12th grade. Please refer to the correct section for yourself/your student.

Kindergarten Through 5th Grade

Specials Programming

ART

East View's Art Program is offered to Kindergarten through fifth graders for 60 minutes a week. Students are provided a chance to express themselves by using their creativity and imagination to produce two-dimensional and three-dimensional artwork in a variety of mediums. The elementary art curriculum emphasizes the formal art elements and principles in connection with art history, criticism, aesthetics, and production.

LEARNING CENTER

Our Learning Center functions as a library with a research area and as a classroom. Most of the books may be checked out of the Learning Center to be enjoyed at home and at reading times during school days. Books are checked out for one week but can be renewed for additional weeks. Lost or damaged books must be paid for. If lost books are found, the cost of the book is returned. Students with overdue books are not allowed to check out more books until the overdue books are returned. Parents/Guardians are allowed to check out books with the approval of the Learning Center Director. Activities are planned by the teachers and Learning Center Director to follow the grade level curriculum.

MUSIC

The music specialist strives to help the students realize their potential by providing opportunities for creativity and expression of feelings and ideas through music. Students play, sing, move, compose, and listen to music through participation in the program. The students in grades kindergarten through fifth attend music class for 30 minutes, 2 times a week. They have active musical experiences of both an individual and a shared nature throughout the year.

PHYSICAL EDUCATION PROGRAM (P.E.)

The primary goal of the physical education program is to provide a variety of lifetime activities and fitness related activities that promotes life-long wellness in all students at East View Academy. Our core curriculum and teaching is based around the SPARK Curriculum. The physical education staff requests that all students have an extra pair of shoes they can use for gym class only that are to be left at school. We ask that the shoes have laces or fasteners.

BEHAVIORAL PROGRAMMING

6 Areas for Points Per Period of Interaction

Below are how students earn points which will accumulate into their Tier level based on percentage.

Followed Directions:	Self Regulation:	Timely and Accurate Work Completion:	Respecting Others:	Staying in Assigned Area:	Student BIP Goal:	Total Points Earned:
<p>2: Following staff directions with minimal prompting</p> <p>1: Following directions with 3 or less prompts</p> <p>0: Following directions with 4 or more prompts</p>	<p>2: Uses coping skills with minimal prompting/ asks for breaks when needed</p> <p>1: Uses coping skills with prompting from staff (3-5 prompts)/Takes directed breaks</p> <p>0: Requires high level of support/ not using coping skills with assistance/ Refuses breaks when needed</p>	<p>2: Finished all work/participated in lesson</p> <p>1: Finished work/participating with prompting</p> <p>0: Did not finish work/Did not participate</p>	<p>2: Using kind words, respectful to others with 2 or less prompts</p> <p>1: UP/ swearing/ loud noises with 3-5 prompts</p> <p>0: Hands on/ DP; swearing/loud noises/ with 6 or more prompts</p>	<p>2: SIAA/using furniture appropriately with 3 or less prompts</p> <p>1: SIAA with 4-7 prompts</p> <p>0: SIAA with more than 7 prompts/ Leaving classroom without permission</p>	<p>This section will be added per student.</p>	<p>DP= Directed physical/Hands on</p> <p>UP= Undirected Physical</p> <p>V=Verbal disrespect</p> <p>SIAA= Staying in assigned area</p> <p>#=# of redirections</p>

Elementary Tier System

<p><u>Tier 4: 85-100%</u></p>	<ul style="list-style-type: none"> ● Classroom Store daily ● Fun friday ● Snack cart Fridays ● Technology reward (daily) ● Friday PROWISE club ● Participate in Clubs ● Mystery Surprise (will be advertised in advance, but not weekly) ● Video games on Fun Friday ● Bonus buck friday ● Earn bonus bucks
<p><u>Tier 3: 70-84%</u></p>	<ul style="list-style-type: none"> ● Classroom Store daily ● Fun friday ● Snack cart Fridays ● Participate in clubs ● Mystery Surprise (will be advertised in advance, but not weekly) ● Earn bonus bucks ● Bonus buck friday
<p><u>Tier 2: 50-69%</u></p>	<ul style="list-style-type: none"> ● SLR Store daily ● Half of fun friday ● Participate in clubs ● Earn bonus bucks ● Bonus buck friday
<p><u>Tier 1: 50% and below</u></p>	<ul style="list-style-type: none"> ● SLR store daily ● No fun friday ● Earn bonus bucks

Earning Fun Friday

Daily students can earn a -1, 0 or +1 based on the tier of their daily point sheet.

Tier 1= -1

Tier 2= 0

Tier 3 and 4= +1

Students must have 1 or more to earn all of Fun Friday. Students with a 0 will earn half of Fun Friday. Students with negative points do not earn Fun Friday. Classrooms use various visuals depending on age of child including number lines with character/student that is moved daily, or for the older kids the use of a daily chart.

6th Grade Through 12th Grade

BEHAVIORAL PROGRAMMING

Tier System

EVA utilizes a tiered level system for students to gain feedback on their daily and weekly functioning. Students can earn 5 points per period of interaction throughout their day. These points add up throughout the week from Friday through Thursday. The Tier level of 1-4 lasts for one week's time, unless the students break one of the Tier drop behaviors, in which case they would return to Tier 1. A student can earn Tier 1-4 each week without working through them sequentially. The Eagles Club has specific guidelines listed below. All incentives in the program, including all individual rewards unless otherwise specified in an individual plan, are linked to the Tier system. Tier 1 students may only access incentives and rewards of a Tier 1 student, and so on. These incentives will be posted throughout the building.

5 Points Per Period of Interaction

Students can earn 1 point for each of the below areas per period of interaction:

A. Language Usage

- Using appropriate language and topic
- Conversations are free of profanity
- Conversations are free of references to drugs, gangs, violence, or anything of a sexual nature

B. Staying On Task

- Staying on task and completing assigned work
- Ask questions
- Keep head up and listen
- Complete all assignments neatly and on time

C. Avoiding Negative Interactions

- Ignoring inappropriate behaviors
- Avoid joining in on off-task behavior
- Avoid joining in on side conversations
- Report to staff member if another student is making rude/threatening comments to you. Do not respond to the student
- Ignore any students seeking negative attention

D. Class Preparation

- Using class time as intended
- Be on time to class (body completely in the classroom when the bell rings)
- Follow break/room 15 parameters
- Use restroom and get a drink of water during passing periods

E. Following Directions

- Accepting staff redirection
- Accept FIRST redirect
- If you have a disagreement with staff, use appropriate language and tone to discuss the disagreement
- Own your actions

Profiles of Students

Below are brief examples and explanations for each of the Tier system levels at EVA. This is the typical presentation of a student at each level.

Tier 1 Student

- TIER 1-earns 0-69% of points per week
- Documented behavior problems
- Not following expected norms of communication when addressing all school personnel and visitors
- Frequently violates standards in the Student Handbook
- Does not follow their daily school schedule
- Does not show understanding how norms and redirection impact them
- Student should be engaged in academics but Tier 1's do not do so consistently
- Difficulties paying attention to people
- Not using social skills
- Refuses related services
- Refuses to leave areas or go to assigned areas
- May display aggressive behaviors, verbal or physical

Tier 2 Student

- TIER 2-earns 70-79% of points per week
- Having difficulties participating in class time
- Vocal in negative behavior of peers
- May refuse one or more related services
- Having behavioral issues more than once

- Student should be engaged in academics but does not do so consistently

Tier 3 Student

- TIER 3-earns 80- 89% of points per week
- Does most or all of work assigned in class
- Shows ability to confront and/or avoids participation in negat
- Supports and maintains the normative culture most of the time
- Grow personally, academically, and behaviorally
- Demonstrates appropriate behavior consistently while on campus or at off-campus events
- Participates fully in social work services
- Does not leave assigned areas without permission

Tier 4 Student

- TIER 4 -earns 90-100% of points per week
- Attending all classes in a timely manner
- 90% school attendance
- Up to date on all on-line and independent coursework if applicable
- Complying with the building's electronic device policy
- Willing to utilize all individual services
- Following the district and building dress codes
- Can be trusted to move throughout the building without immediate adult supervision
- Be self-directed
- Communicates with staff about school related issues
- Consistently confront negative behaviors of other students
- Consistently supports and maintains the normative culture
- Demonstrates appropriate behavior consistently while on campus or at off-campus events
- Demonstrates pride in the program
- Ensures student processes are followed correctly
- Exhibits leadership skills when applicable
- Grows personally, cognitively and behaviorally
- Provides appropriate mentoring to new students, with staff guidance

Eagles Club Member

- This Tier requires the student to achieve and remain on Tier 4 for 3 consecutive weeks and complete a short application. Once in the Eagles Club, a student will be granted access to special privileges such as the ability to walk through the

building unescorted, and using cell phones during more arranged times. Eagles Club membership can continue as long as Tier 4 is achieved.

Raising Your Tier

How staff will help students raise their Tier.

- Verbal re-directions will be given to assist students when they are in crisis
- Individual student plans can be made by a student's team
- Maximizing social work services. A student may be offered more time with their social worker to help them with choice making
- Review processing sheets with students once they have been completed by the student. Students removed from class, etc will be assigned to complete a processing sheet before returning to task. They will then go over these with staff to best turn the situation into a learning opportunity
- If the student is on Tier 1 or Tier 2 for multiple weeks staff may hold a parent/teacher conference

Some ways students can earn the top tiers:

- Using appropriate language and staying on topic
- Staying on task and completing assigned work
- Ignoring inappropriate behaviors
- Using class time as intended
- Accepting staff redirection

Keeping A Tier

Here are some reminders on how to keep an earned tier:

- Be Safe-Stay safe with body and words. We are all here to get an education and learn new skills. Let's focus on bettering ourselves going forward
- Get Help-If a student needs help, ask a teacher. They will follow procedures to get a walk, social worker, bathroom, etc
- Come to School to be in School-The people that can help are in the building

Dropping Tiers

Students may drop automatically to Tier 1 if they commit the below listed actions:

- Aggression toward or with objects with or without damage

- Physical Aggression toward people
- Elopement out of building/Leaving Early w/o permission, to another classroom, or to a common area and refusing to return
- Refusal to go to an intervention
- Sexually Explicit Language/Gestures directed toward people

Incentives

Being on Tiers 2, 3, and 4 provide a lot of fun options. Here is an example of the incentives students may access depending on their earned Tier. These options and more can be earned throughout the week.

- Tier 4-Fun Friday with free food, “You Buy We Fly,” phones during lunch, Breakfast Club, Order of the Eagle, extra snacks, Eagle’s Nest
- Tier 3-Fun Friday with free food, Breakfast Club, extra snacks, Eagle’s Nest
- Tier 2-Breakfast Club, extra snacks, Fun Friday movie time

Consequences

Below is a list of problematic behaviors and what consequences align with that behavior. This list is not intended as an exhaustive list, and new items are added as needed. All students will be afforded their IEP interventions before these occur as is possible regarding safety.

Problem Area	Consequence
Aggression toward or with objects no damage	Automatic reduction to Tier 1 for the rest of week, unless on Thursday, then Tier 1 for the following week. Loss of points for extent of behavior, problem solving sheet
Aggression toward or with objects with damage	Automatic reduction to Tier 1 for the rest of week, unless on Thursday, then Tier 1 for the following week. Loss of points for extent of behavior, problem solving sheet, 30 days to do Admin assigned community service or fee (up to \$100) is enforced. The fee will be added to the district account.
Aggression toward people	Automatic reduction to Tier 1 for rest of week, unless on Thursday, then Tier 1 for the following week, Loss of points for extent of behavior, ISI half day, problem solving sheet

Classroom Disruption	Loss of points in that category or all categories if failure to return to task, potential room intervention room call for removal
Disrupting people in offices/banging on door	Go to Room intervention room, loss of points during period, problem solving sheet
Dress Code Violation without compliance	Loss of points for extent of the noncompliance, intervention room and problem solving sheet for repetition/disruptive, offer clothing again
Elopement out of building/Leaving Early w/o permission	Automatic reduction to Tier 1 for the rest of the week (unless it happens on a Thursday, which would carry over to the next week.) Automatic 1/2 day ISI. Reflection sheet.
Elopement to another classroom	Automatic reduction to Tier 1 for the rest of the week (unless it happens on a Thursday in which would carry over to the next week, Loss of points until returned to class, if student refuses to return to class or move to the intervention room and complete a problem solving sheet. 1/2 day ISI if students refuse to leave for 15 minutes. Failure to go to ISI at 30 minutes equals full day ISI. If refuses to go to remove intervention room after 45 minutes will equal a 1 day Suspension and parent pick up, police call discussion if needed
Elopement to common area and refusing to return	Automatic reduction to Tier 1 for the rest of the week (unless it happens on a Thursday, which would carry over to the next week.) Loss of points until returned to class, problem solving sheet
Inappropriate Language/Gestures	Loss of points. Continues after redirection is removal to intervention room, loss of points, problem solving sheet
Loud in hallway after redirection	Go to Room intervention room, loss of points during period, problem solving sheet
Misuse of Walk Time	Walk ends, go back to class, if refuses or is escalated-room intervention room, loss of

	points for time, problem solving sheet
Reflection Sheet from Friday group	Complete in Home Room until completed, lose homeroom points until completed
Refusal to complete problem solving sheet	Loss of points until completed in intervention room, parent call day of, admin notified after 1 day of refusal, parent meeting discussed
Refusal to go to an intervention	Automatic reduction to Tier 1 for remainder of the week (unless it is Thursday, then the following week as well), Loss of points until returned to class, automatic 1/2 day ISI, problem solving sheet, contact admin to determine police intervention.
Sexually Explicit Language/Gestures	Go to intervention room, loss of points for duration, problem solving sheet
Sexually Explicit Language/Gestures directed toward people	Automatic reduction to Tier 1 for remainder of the week (unless it is Thursday, then the following week as well), go to intervention room, loss of points for the duration, problem solving sheet, parent call, meet with administrator
Swearing after redirection	Loss of points in that category
Tardiness	Loss of (D) points for the missed time, develop written plan w CM after 3 tardies. At 5 minutes loss of (B) point.
Throwing objects which create danger or disruption after redirection	Intervention room, Loss of points until returned to class, problem solving sheet
Unexcused absence	Loss of all day's points if not called in by Thursday at 3 pm

Parent/Guardian Handbook Acknowledgement & Agreement

August 19th, 2021

Dear Parents/Guardians,

This year our Parent/Student guide is available for you to view. I am asking that you please review this document. You and your child may sign off on the bottom of this letter indicating that you have read the guidebook and return it to school with your student. The Parent/Student guidebook is a tool to refer to concerning our school's policies and procedures. If you have any questions, please contact the office at 630-608-5900 or me at 630-608-5910.

Best Regards,

Allison Sulkson

Please return to the school office no later than August 23rd, 2020

I, _____, parent of _____, have been given a copy of The East View Academy Student Handbook and behavioral contract. I have read and fully understand the information contained in these documents. I have had the opportunity to ask questions and have them answered by a staff member of East View Academy. If I have any questions, I understand that I may contact either my child's classroom teacher, or the East View Academy Principal.

Signed,

Date: _____

Student Handbook Acknowledgement & Agreement

I, _____, a current student enrolled in The East View Academy Program; have been given a copy of The 2021-2022 East View Academy Student Handbook and behavioral contract. I have read and fully understand the information contained in these documents. I have had an opportunity to ask questions and have them answered by a staff member. I understand that any and all services and resources are provided to me for my benefit and I agree to be respectful and responsible for all items.

Signed,

Date: _____