



## **Severe Weather- Cancellation of School**

In the event severe weather cancels school, please check the District 308 website for information and monitor the phone that will be called by the district's Connect 5 communication system to announce cancellation of school and/or other activities. It is important that correct emergency contacts (individuals and phone numbers) are included in your student's information for the district's student information system.

## **Severe weather- Drills and Preparedness**

Severe weather events serve as a continual reminder to all District 308 staff and students to be well-prepared in the event of a severe weather emergency. To this end, procedures must be clear and practiced regularly to ensure all staff and students are calm and ready in the event of an emergency. In an effort to ensure all safety precautions, protocols and information are in place and ready to implement, each administrator ensures the following occur at your student's school:

1. School staff continually monitors severe weather alerts (radios/phones) at all times when school is in session, as busses are bringing students to/from school, or in the event that severe weather may threaten before/after school events or activities.
2. Adequate and timely drills are completed with the objective that both staff and students demonstrate proficiency with all procedures for severe weather as described in the emergency plan (e.g. "Shelter in Place" and "Drop, Cover and Hold").
3. Parents, visitors, or substitute teachers on campus must sign in and are made aware of any necessary safety procedures to follow in the event of an emergency.
4. Staff and students are properly trained and prepared to immediately respond to a call for either "Shelter in Place"; "Reverse Evacuation"; and/or "Drop, Cover, and Hold."
5. In the event of a "Reverse Evacuation," school administration will bring staff, students, and parents inside the building due to severe weather (such as a blizzard or tornado) and plan for clear communication channels, signals, and appropriate areas of shelter.

## **District Contact Information**

Thank you for reviewing and reflecting on your school's preparedness for unexpected weather events. Should you have questions or feedback about procedures, please contact the Director of District Student Services. For questions about the contact information for your student, or to make changes to contact information, please contact the school office.